

## Open Enrollment Packet Service

Managing Open Enrollment for eligible former employees is a complex, time-consuming requirement that already-busy HR teams don't have time to handle.

MEDSURETY's Open Enrollment Packet Service ensures that your continuation qualified beneficiaries receive accurate, easy-to-follow enrollment materials, while providing employers with a seamless and compliant process for collecting and processing elections.



### Materials Collection

MEDSURETY will request all Open Enrollment materials in PDF format prior to Open Enrollment.

### Printing & Fulfillment

We will print and assemble all Open Enrollment packets for each eligible qualified beneficiary who is in their election period or are on continuation coverage.

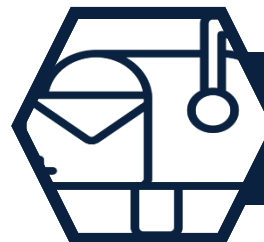


### Enrollment Form Inclusion

Each packet will include an enrollment form with clear instructions for submitting elections back to MEDSURETY.

### Mailing

Packets will be mailed via 1<sup>st</sup> class mail to all qualified beneficiaries.



### Election Processing

As elections are returned, MEDSURETY will process all COBRA qualified beneficiary elections with the appropriate carriers.

With MEDSURETY, employers benefit from a streamlined, compliant Open Enrollment process—providing peace of mind that everything is handled accurately and on time.